

Week Ending: Sunday/...../.....

TEMPORARY WORKER DETAILS

Name

Signature

Carehome

Job Title

Date

Day	Date	Time in		Time out		Break		Sleep in	Total	
		Hrs	Min	Hrs	Min	Hrs	Min		Hrs	Min
Monday								Yes/No		
Tuesday								Yes/No		
Wednesday								Yes/No		
Thursday								Yes/No		
Friday								Yes/No		
Saturday								Yes/No		
Sunday								Yes/No		
Total hours worked									➔	

A completed timesheet must reach the BREMAN HEALTHCARE SOLUTIONS Ltd. office signed by the client and temporary worker no later than 9am Monday or payment will be delayed until the following week.

Bremam Healthcare Solutions Ltd reserves the right to withhold payment until the hours can be verified by the client.

Your timesheet can be sent via Email to: info@bremamhealthcare.co.uk

Please ensure you have deducted breaks and totalled the hours to the nearest 15 mins correctly before signing. Final total should be entered in decimal e.g. 37.50 instead of 37 ½

CLIENT AUTHORISATION

I hereby certify that the hours worked are correct and the work was completed to the client's specification and standard. I understand that this timesheet, along with the confirmation of order and rates, will be used to calculate the client's invoice. I accept Bremam Healthcare Solutions Ltd. terms of business. I confirm that I am authorised to sign on behalf of the client.

Name

Company

Signature

Job Title

Unit/Ward

Date

Any questions? Please call BREMAN HEALTHCARE SOLUTIONS LTD on 01604 945 827

TERMS AND CONDITIONS FOR THE SUPPLY OF TEMPORARY WORKERS

1. In these terms and conditions, the following expressions shall have the following meanings:

Bremam Healthcare Solutions Ltd. Business Address: Unit F1, Barratt House, Kingsthorpe Road, Northampton NN2 6HT
 'Temporary Workers' - Any health or social care worker introduced and/or supplied by Bremam Healthcare Solutions Ltd. to render services to the Client

'The Client' - The person, firm or corporate body together with any subsidiary or associated person, firm or corporate body (as the case may be) to whom the Temporary worker is introduced and/or supplied.

'Interest' - Interest calculated at the daily rate at 2% per calendar month 'Assignment' - The period during which the Temporary Worker is introduced and/or supplied by Bremam Healthcare Solutions Ltd. to render services to the Client

2. These terms and conditions are effective from and supersede all previous Terms and conditions. All Temporary Workers are introduced and/or supplied by Bremam Healthcare Solutions Ltd. to the Client upon these terms and conditions.

3. No variations of these terms is valid or shall be binding by Bremam Healthcare Solutions Ltd. unless confirmed in writing with the authority of a director.

4. Bremam Healthcare Solutions Ltd. invoices are payable within 14 days of the date of the invoice.

5. Bremam Healthcare Solutions Ltd. reserves the right to charge interest on all invoices raised from the due date of payment until the date payment is actually received by Bremam Healthcare Solutions Ltd.

6. Bremam Healthcare Solutions Ltd. may, without prejudice to its other rights suspend the services of a Temporary Worker if a Client is late with any payment.

7. Whilst every effort is made by Bremam Healthcare Solutions Ltd. to give satisfaction to the Client by ensuring reasonable standards of skills, integrity and reliability from Temporary Workers and further provide them in accordance with the Client's booking details. Bremam Healthcare Solutions Ltd. is not liable for any loss, expense, damage or delays arising from any failure to provide any Temporary Worker for all or part of the period of booking or from the negligence, dishonesty, misconduct or lack of skill of the Temporary Worker. For the avoidance of doubt, Bremam Healthcare Solutions Ltd. does not exclude liability for death or personal injury arising from its own negligence.

8. By asking Bremam Healthcare Solutions Ltd. to introduce and/or supply a Temporary Worker the Client is deemed to have accepted these terms of business. For the purpose of this clause the word introduce shall be deemed to include without limitation the provision by Bremam Healthcare Solutions Ltd. directly or indirectly of any details (whether provided in writing or verbally) of a Temporary worker to a Client.

9. The charge made by Bremam Healthcare Solutions Ltd. for the Workers services will be in accordance with the scale of charges advised to the Client at the time of booking. The charge includes the Temporary Workers pay plus WTD plus Employers National Insurance contribution plus Commission. Expenses will be charged and invoiced as agreed with the Client.

10. VAT is payable, where applicable, at the prevailing rate.

11. The Client undertakes to supervise the Temporary Worker to ensure the Client's satisfaction with the Temporary Worker's standards of workmanship. If the Client reasonably considers that the services of the Temporary Worker are unsatisfactory. The Client may terminate the Assignment by instructing the Temporary Worker to Leave the Assignment immediately and notifying Bremam Healthcare Solutions Ltd. immediately or by directing Bremam Healthcare Solutions Ltd. to remove the Temporary Worker. Bremam Healthcare Solutions Ltd. may, in such circumstances reduce or cancel the charges for the time worked by that Temporary Worker, provided that the Assignment terminates before the end of the first day of the Assignment or within two hours of the start of the Assignment if the Temporary Worker is to be used for less than 12 hours in any one week.

11.2 A Client may terminate an Assignment only upon giving 24 hours' notice in writing to Bremam Healthcare Solutions Ltd. failing which it shall be entitled to terminate an Assignment but it may do so only upon payment of a sum equal to eight times the hourly rate for the Temporary Worker.

12. The Client is responsible for ensuring that the Temporary Worker's ability, qualifications and skills are adequate to operate any equipment, machinery and/or vehicles that the Temporary Worker may be called upon to operate and the Client will be solely responsible for any liability whatsoever which may arise from the Temporary Worker's performance of his/her duties.

13. Temporary Workers introduced and/or supplied by Bremam Healthcare Solutions Ltd. Are engaged under contracts for services. They are not the employees of Bremam Healthcare Solutions Ltd. but are

deemed to be under the supervision, direction and control of the Client from the time they report to take up duties and for the duration of the Assignment. The Client agrees to be responsible for all acts, errors or omissions of the Temporary Worker, whether willful negligent or otherwise as though the Temporary Worker was on the payroll of the Client. The Client will also comply in all respects with all statutes including, for the avoidance of doubt, the Working Time Regulations and health and safety Legislation including, in particular, the provision of Employers and Public Liability Insurance cover for the Temporary Worker during all Assignments.

14. The Client shall indemnify and keep indemnified Bremam Healthcare Solutions Ltd. against any costs, claims or liabilities incurred by Bremam Healthcare Solutions Ltd. arising out of any non-compliance by the Client of clause 13 and/or as a result of any breach of these terms and conditions by the Client.

15. The Client shall notify Bremam Healthcare Solutions Ltd. immediately upon engaging or otherwise making use of a Temporary Worker.

16. If within 8 weeks of the end of a Temporary Worker's Assignment or 14 weeks after the start of the temporary Worker's first Assignment (whichever is the Later) the Client agrees to employ or make use of the Temporary Worker in any capacity whether temporary, permanent or self-employed otherwise than directly through Bremam Healthcare Solutions Ltd. or the Client refers the Temporary Worker to an associated or subsidiary company of the Client or to any third party who so employs or makes use of the Temporary Worker the Client will be Liable to pay Bremam Healthcare Solutions Ltd. an introduction fee of 200x the Worker's hourly charge rate. Bremam Healthcare Solutions Ltd. will be entitled to invoice the Client for such fee which invoice shall be payable in accordance with Bremam Healthcare Solutions Ltd's terms of payment contained in these terms and conditions. Alternatively the Client may elect by notice of 14 weeks to extend a Temporary Worker's Assignment by 6 weeks on no less favorable terms after which time the Temporary Worker may be employed directly without further charge.

17. The Client will sign the timesheet and such signature or other format confirmation of completion of Assignment shall be deemed conclusive evidence:

(a) that the Client is satisfied with the work done by the Temporary Worker concerned and

(b) that the Client will pay the charges for the hours on the timesheet in full without dispute or deduction.

17.2 Failure by the Client to sign any timesheet shall not preclude charging by Bremam Healthcare Solutions Ltd. in full or the time actually worked by the Temporary Worker in accordance with these terms and conditions.

17.3 Unless and until Bremam Healthcare Solutions Ltd. are notified of dissatisfaction as provided in Clause 11 the Client shall be deemed to be fully satisfied.

18. Because of the nature of Bremam Healthcare Solutions Ltd. s business the Client acknowledges and agrees that it is not possible for Bremam Healthcare Solutions Ltd. to give any warranty as to the suitability of a Temporary Worker and shortcomings in the performance of his/her duties by the Temporary Worker shall not entitle the Client to withhold or delay (in part or in full) payment of Bremam Healthcare Solutions Ltd. invoices (save and except where the Client has given notice in accordance with Clause 11 of these terms and conditions).

19. In any event, the liability of Bremam Healthcare Solutions Ltd. in contract and/or tort in respect of the introduction and/or supply of any Temporary Worker to the Client shall be limited to the profit element of Bremam Healthcare Solutions Ltd. s charges to the Client in respect of the Temporary Worker. Service Users in their own home will be exempt from clauses 12, 13 and 11 of these Terms and Conditions.

Client's Name: _____

Client's Signature _____

Client's Role: _____

Date: _____